



# राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

जायस ,अमेठी, उत्तर प्रदेश, भारत-229304

**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY**

(An Institution of National Importance Established under an Act of Parliament)

Jais, Amethi - 229304, Uttar Pradesh, India

## QUOTATION ENQUIRY

Ref. No.: RGIPT/JAIS/PEGE/ICTU-2024/DELEGATION-KIT/2024-25/01

Date: 28.08.2024

**Last Date and time for the quote: 04.09.2024 till 16:00 hours in the Office of the Department of Petroleum Engineering & Geoengineering, 5<sup>th</sup> Floor, AB-1, RGIPT, Jais, UP-229304.**

Dear Sir/Madam,

Please submit your lowest quotation for supplying the under-mentioned item. The quotation must reach us before the date marked above and should contain the following information:

1. Clearly mention the date of validity of an offer.
2. **Kindly clearly mention your E-mail ID and Mobile number.**
3. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
4. Please mention your GST registration number and PAN in the quotation.
5. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

The quotation must be sent in a **sealed envelope** with the word **"QUOTATION for ICTU 2024 DELEGATION KIT"** and addressed to Office of the Department of Petroleum Engineering & Geoengineering, 5th Floor, AB-1, RGIPT, Jais- 229304 (UP). Our reference number and last date as given above should be clearly marked over it. Details of the item are as follows:

Item Name: **ICTU 2024 DELEGATION KIT**

Sl. No.	Delegation Kit Details	Size	Qty.
1	Leather Conference Bag	12" * 15"	250
2	Spiral binding diary	8" * 6" (100pages)	250
3	Flair Ball pen (woody structured)	NA	250
4	Card-shaped USB pen drive (8GB)	3.4" * 2.2"	250
5	Transport Charges		

**N. B.: Other terms & conditions pertaining to item mention are mentioned below:**

1. Given details/logo will be printed on the items.
2. Supply must be executed before 25.09.2024.
3. Penalty will be deducted in case of delay in supply as per the institute norms.

Prof. Satish Kumar Sinha  
Chairman,  
ICTU 2024